



Payable to: _____

Position: _____

Address: _____

City: _____ State: _____ Zip: _____

Email _____ Cell Phone _____

Purpose (Committee, Event, Etc.): _____

Date Submitted: _____

X

Signature of person requesting reimbursement

All requests, including bills for budgeted expenses, must be approved by the President prior to payment by the Treasurer. Please tape small receipts to a separate piece of paper so all details and totals are visible. Scan and email or mail receipts and/or invoices with completed and approved request for payment to:

GCG Expense Report 2025-2027